

## ROBIN HOOD WATER USERS ASSOCIATION BOARD MEETING

NOVEMBER 12<sup>TH</sup> , 2024 6PM @ OCEC

MEETING CALLED TO ORDER BY GLORIA VILLAVERDE AT 6PM

DIRECTORS PRESENT: Gloria Villaverde, Steph Snedden, Tojia Morris, Marshall Paul, Rick Crain, Charles Barnes

DIRECTORS ABSENT: Sue Leeah

RECOGNITION OF GUESTS: Edd Gauldin, Cathy Chance, Jon Stepp, Bryan Morris, Jonnie Paul, Steve Brito

APPROVAL OF AGENDA: Motion to approve agenda as amended by Tojia Morris and Seconded by Rick Crain, approved unanimously.

APPROVAL OF MINUTES FROM JULY 23<sup>RD</sup>, 2004: Motion to approve the minutes by Rick Crain and seconded by Steph Snedden, approved unanimously.

### REPORTS OF OFFICERS:

TREASURER: Report given by Tojia Morris.

1. We currently have 69 members that have not paid or made any payment arrangements. Outstanding \$33,516
2. Capital Expenditures: We spent \$9,036.07 on the Sherwood Forest Pipe Replacement Project. We Budgeted \$15,000 and have a balance of \$5,963.93
3. Profit and Loss Report as of Nov. 10,2024. Gross Profit \$80,512.98 Total Expenses \$25,509.78 Net Income \$55,003.20
4. Current Balance \$77,758.21 + pending deposit of \$2,750 = \$80,508.21
5. We received a written concern from Tana Hiltz at 12 Cour de Leon that someone had stolen firewood from her property. She wanted to be sure everyone is on the lookout for any thieves.

SYSTEM OPERATOR/WATER MASTER REPORT: Report given by Steve Brito

1. Replacement of water line on Sherwood Forest is complete. It took 8 days to replace 910 ft with 2 new valves being laid. It was reported that

we did not tie into the existing valve boxes and that this would need to be completed sometime soon.

2. The State was here today to collect water samples. Steve Brito assisted with this. He states that he asked several questions and didn't feel like the State representative had adequate answers. He stated he will call Mr. Wiley with NMED and discuss the collection of samples.

VICE PRESIDENT: Report given by Steph Snedden.

1. Water supply status. Steph Snedden reported that in Oct we had 14.2gpm going out and 14.0gpm coming in. In Nov we had 14.5gmp going out and 14.4gpm coming in.
2. Lead or copper delivery lines report filed with State. During October over 120 hookups were identified and photos taken to submit to State. We still have all hookups off highway 82 need to be identified and photographed and submitted to State, along with a few hookups in Park that were not identified or accessible to submit. This will be done in spring when weather is better.
3. We are due for a Copper and Lead testing in 2025 but this may be pushed back due to changing the testing procedure.

STANDING COMMITTEE REPORTS:

1. Infrastructure Committee: Report given by Bryan Morris. Bryan reported that over an 8-day period we replaced 910 ft of pipe and 2 new valves were placed along Sherwood Forest Rd. We currently have approx. 600 ft of HDPE remaining. Bryan wanted to thank all volunteers that helped with this project. He gave special recognition to the women who kept everyone hydrated and fueled every day. Without all the volunteers this project couldn't have been as successful.
2. Bryan Morris discussed the need to start gathering the needed equipment to begin the next project- replacing the line from the Spring to the Chlorination Building. The HDPE pipe will be placed above the ground. This project will begin in the spring 2025.
3. Bryan Morris and Steve Brito will begin replacing/adding new valve boxes. It was determined that the Fyock connection, the Maynard connection, and B. Butler connection were the first 3.
4. The infrastructure committee will meet and come up with a list of priorities and budget for said projects.

COMMUNICATIONS COMMITTEE: Report given by Jonnie Paul. The next meeting will be in December, date unknown at this time. Jonnie Paul reported that there continues to be good communication using all social media platforms. We will update our email list for continued updates.

FINANCIAL REVIEW: Report given by Cathy Chance. The next review will be conducted in December 2024.

#### UNFINISHED BUSINESS:

1. Operation Manual: Gloria Villaverde requests that all Policies and Procedures be submitted to her by FEBRUARY 2025.
2. Hookups without shut off valves on street. This has been discussed Previously. Steph Snedden has information and will comply list and forward to Steve Brito within the next week.

#### NEW BUSINESS:

1. Fire Suppression: Bryan reports that most of the needed supplies have been purchased. Steve Brito will be assisting in this project. Rick Crain asks that an email/text be sent out with dates to work on this project.
2. Flags. Gloria Villaverde reports that while doing the cooper/lead lines that they noticed that it was difficult to identify which box belonged to which property. Gloria and Steph Snedden will be working on getting ultra violet fabric to be attached to each valve box pole.

#### OTHER BUSINESS

1. Water fee deadline approaching. It was reported by Tojia Morris that it has been posted on Facebook, the Web site, the bulletin board and mass email send out reminding everyone.
2. Meeting time/day. It was discussed that we may need to change our meeting days from Tues to other days of week due to building availability.
3. Gloria Villaverde suggested that we purchase a CD of \$30,000 for 6 months. Rick Crain made motion to approve, seconded by Steph Snedden, approved unanimously.

MEETING ADJOURNED AT 7:13PM BY Gloria Villaverde

