

ROBIN HOOD WATER USERS' ASSOCIATION BOARD MEETING

May 14, 2025, at Otero County Electric Co-Op on Burro Street in Cloudcroft, NM

The meeting was called to order at 6:04 pm by President, Gloria Villaverde

Board members in attendance: Gloria Villaverde, Steph Snedden, Susan Leeah, Marshall Paul, and Charles Barnes, Tojia Morris and Richard Crain.

Assistant Water Master, Parker Cheney were also in attendance.

Our President recognized the attending guests Jack Leeah, and Jonnie Paul, Gail Crain, and Cathy Chance

APPROVAL OF THE AGENDA: Motioned by Tojia Morris, seconded by Charles Barnes, and unanimously approved.

APPROVAL OF THE MINUTES FROM THE PREVIOUS BOARD MEETING 3/19/2025: Motion by Steph Snedden, seconded by Rick Crain, and unanimously approved.

REPORTS OF OFFICERS:

Treasurer: Susan Leeah gave a breakdown of the Association's Profit & Loss Statement. As of today, the total revenue is \$81,191.48. The total expenses are \$57,109.90 leaving a net revenue of \$2,4081.58 for the Fiscal Year. The First National Bank checking account balance is: \$81,845.83.

SYSTEM OPERATOR /WATER MASTER: Parker Cheney reported on the clearing of the trees within 100ft of the tanks. This project has been going on for approx. 2 weeks. Steve Brito, Parker Cheney, Jack Leeah, Pat Smith have worked many hours to get these trees fell. Many residents in Robin Hood have received firewood. There is still some wood that needs to be moved and lots of clean up on the slash is still needed to be completed. Steph Snedden has been working to get slash cleaned up.

The water box on Will Scarlet will be replaced within the coming 2 weeks.

There was a large leak on Long that has been addressed and another leak on 3 Will Scarlett that was on the residents side. Both these leaks caused considerable water loss.

VICE PRESIDENT: Steph Snedden reported the water produced by our underground spring has begun to drop slightly to 13.8 gpm due to continuing dry conditions. This has made us reach the 75% goal where we may need to go to Stage 3 water restrictions. It was suggested by Steph Snedden that we monitor water status for 1 more month before we make the change. We will need to look into placing meters on the commercial properties.

Steph Snedden reported on the Sanitary Survey that was conducted by the NM Environment Department. We did have 2 findings. The screens on the tank vents need to be replaced, and the seal on spring box will need replacing. It was also noted that there were some chemicals inside the chlorinator building, these have all been removed and relocated to the storage buildings by the well house.

Steph Snedden noted that all in all, the surveyor was very pleased with our water system.

STANDING COMMITTEE REPORTS:

Infrastructure Committee: Tojia Morris reported that no meetings have transpired. As discussed already, we are working on clearing 100ft around the tanks. Pat Smith has begun assembling the water suppression system and this will be addressed after the tree clearing and clean up has been completed.

Communication Committee: Jonnie Paul reported no meetings have transpired but we have an updated list.

Financial Committee: Cathy Chance reported that they have had no meeting. The next financial review meeting is scheduled in June.

Operations Manual: Gloria Villaverde reported she has collected all the procedures and is working on the manual.

NEW BUSINESS:

Consideration of BIDS for clearing slash and trimming 1 very large tree.

Max Tree Service gave us a bid of \$300 to trim big tree and \$1750 to chip remaining slash and spread.

Henry Cooper Landscape gave us a bid of \$2000 for chipping and speading slash

It was unanimously decided to award bid to Max Tree Service. He will let us know when hes available for the job; thought to be mid June.

Resolution to appoint Steph Snedden as authorized signatory for the Special Use Permit
Steph Snedden with Kerri McDonald from forest service rewrote the Special Use Permit.
This will allow for the clearing of the tanks and for replacing the line from the spring to the treatment facility and tanks. All board members signed the new Permit form with Steph Snedden as the signatory contact.

Marshall Paul brought to everyone's attention the need to be recruiting new board members to replace board members that have served their terms. It was reported that it has been posted on Facebook several times that anyone wanting information about becoming a board member or wanting to serve as a board member could contact any board member or come to a board meeting.

There was much discussion about the wood at the tanks. It was decided that anyone wanting wood needs to give 24hr notice to Jack Leeah, Steve Brito, Parker Cheney, Marshall Paul, Steph Snedden, or Bryan Morris so that the gate can be opened and they will show them what is available to be taken. The gates may only be open from 6am til 1pm due to fire restrictions. Any wood that is painted on with initials belongs to someone already. It will be the residents responsibility to have the necessary equipment to remove the wood.

Thank you to Pat Smith, Ralph Shoemaker and Tim Dyer for the use of their personal equipment to move wood and assist at the tanks.

Any member of the RHWUA who would like a meter placed on their property for use to help locate leaks should contact Steve Brito. This meter will ONLY be used for leak detection and will NOT be used to monitor water usage.

MEETING WAS ADJOURNED @ 7:03 pm by Gloria Villaverde: Motion to adjourn by Susan Leeah, Seconded by Charles Barnes

Next meeting tentatively ,July 16th, 2025